

# EXECUTIVE SECRETARIAT

## Routing Slip

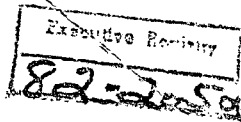
TO: *De,*

|          |         | ACTION | INFO | DATE | INITIAL |
|----------|---------|--------|------|------|---------|
| 1        | DCI     |        | X    |      |         |
| 2        | DDCI    |        | X    |      |         |
| 3        | D/ICS   |        |      |      |         |
| 4        | DD/NFA  |        |      |      |         |
| 5        | DD/A    | X      |      |      |         |
| 6        | DD/O    |        |      |      |         |
| 7        | DD/S&T  |        |      |      |         |
| 8        | GC      |        |      |      |         |
| 9        | LC      |        |      |      |         |
| 10       | IG      |        |      |      |         |
| 11       | Compt   |        |      |      |         |
| 12       | D/PA    |        |      |      |         |
| 13       | D/EEO   |        |      |      |         |
| 14       | D/Pers  |        |      |      |         |
| 15       | D/ExStf |        |      |      |         |
| 16       | AO/DCI  |        |      |      |         |
| 17       | ES      |        | X    |      |         |
| 18       | EXDIR   |        | X    |      |         |
| 19       |         |        |      |      |         |
| 20       |         |        |      |      |         |
| 21       |         |        |      |      |         |
| 22       |         |        |      |      |         |
| SUSPENSE |         | Date   |      |      |         |

Remarks:

D/ Executive Secretary  
8 January 1982

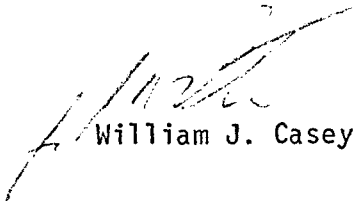
Date



7 January 1982

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Director of Central Intelligence  
SUBJECT: Departmental Review of Assets

The President has asked all departments to review their land and other assets to see whether there is anything that can be freely disposed of either because of not being used or by exercising their imagination and freeing it for disposal.

  
William J. Casey